



# Exhibitor Packet

## 20th Hawai`i International Summit Preventing, Assessing & Treating Trauma Across the Lifespan:

*Prevention, Resilience, Connections, and  
Wellness*

April 24 - April 28, 2023



Our mission is to improve the quality of life for individuals on local, national and international levels by sharing and disseminating vital information, improving collaborations and networking, conducting research and trainings, assisting with direct professional services, program evaluation, and consulting to promote violence-free living.

# Aloha,



The Institute on Violence, Abuse and Trauma (IVAT), has the pleasure to invite you to participate in the upcoming 20th Hawai'i International Summit on Preventing, Assessing & Treating Trauma Across the Lifespan. We are pleased to host this Summit at the Hawai'i Convention Center, Hawai'i and look forward to your joining us, hopefully as an integral part of our efforts to surpass the successes of previous years.

We welcome participation and support from collaborators, sponsors, advertisers and exhibitors. The materials attached to this prospectus contain information about advertisers and exhibitors. IVAT has enjoyed solid community and corporate support over the years and we are grateful for your consideration of the various opportunities available to support our continued work to end interpersonal violence. Your participation at any of the levels is crucial to increasing accessibility to quality care for victims and survivors of violence, abuse and trauma across the lifespan.

This year, we are again focusing on domestic violence, child abuse, adverse childhood experiences, children exposed to violence, at risk youth, criminal justice issues, sexual assault, unserved and underserved populations, elder abuse, human trafficking, treatment of victims and offenders, trauma-informed care, substance abuse, prevention efforts and more.

There are many mutually beneficial reasons to consider becoming an active supporter of the Summit:

- Increased exposure on an international level through placement of your organization's information on our website, social networking sites, in the program and promotions.
- Identification with IVAT in the global efforts against violence, abuse and trauma.
- Access to local, regional, national and global resources in the promotion of peace movement.
- Networking at the upper levels of international collaboration of public and private organizations, individuals, policy makers and governments.

Please review the forms in this prospectus. We welcome you to email completed documents to Carla Valenzuela, Community & Public Relations Director, at [carlav@ivatcenters.org](mailto:carlav@ivatcenters.org). You may also mail the originals to IVAT, 10065 Old Grove Rd, Suite 101, San Diego, California 92131. Please feel free to contact us if you have questions at (858) 527-1860 ext. 4550.

We appreciate your interest in IVAT and our efforts to make a positive difference in this challenging world of ours and we look forward to the opportunity for a long and productive relationship.

Yours Sincerely,

A handwritten signature in black ink that reads "Sandi Capuano Morrison".

**Sandi Capuano Morrison, MA, CEO**  
Institute on Violence, Abuse & Trauma



# Vision

The vision of the many Summit co-sponsors, collaborating organizations, exhibitors, and participants is to make a significant positive impact on eliminating all forms of violence and abuse everywhere. We are expecting over 1300 attendees from all over the globe to come together for an appreciation of multi-ethnic, multicultural and multidisciplinary perspectives.

Opportunities for networking are scheduled into the program to enhance informal discussions of cutting-edge research, prevention and intervention strategies, policy changes, innovative methods, healthcare approaches, advanced clinical concepts and skill building essentials. Everyone will gain from this unique Summit – laying the groundwork for realizing our universal vision for peace.

## What do we do?

### The Goals of the Summit

The goals of this Summit are to present the latest research, assessment, and intervention techniques concerning various aspects of child, adolescent and adult trauma and maltreatment as well as the long term effects if they go untreated. Plenary and breakout sessions discuss the types of child, adolescent and adult trauma, the dynamics of maltreatment and trauma at home or in the community and the effects on children, adolescents and adults psychologically, behaviorally and neurodevelopmentally. Nationally and internationally recognized presenters and local practitioners come together to discuss the latest research, assessment methods, interventions, and prevention strategies for children, adolescents and adults who have been traumatized, abused and/or victimized. Application of current research information and practical techniques will be emphasized throughout the Summit.

### SUMMIT TRACKS:

- Adolescent Trauma & Youth Violence
- Child Trauma/Adverse Childhood Experiences
- Criminal & Civil Justice Issues: Violence & Trauma
- Healthcare Systems, Violence & Trauma
- Intimate Partner Violence
- Native Hawaiian, Pacific Islander & Indigenous Populations Trauma
- Prevention & Early Intervention
- Sex & Labor Trafficking
- Sexual Victimization
- The Nature of Trauma; Grief and Loss
- Trauma Among Military Personnel, Veterans, First Responders, & Their Families
- Vulnerable Adults & Elder Abuse Trauma



# Exhibitors

## Exhibitors

To promote organizations, agencies and businesses interested in exhibiting to Summit attendees.

**Standard Booth:** This area is a supervised exhibit booth where materials are displayed for sale or for free distribution. Exhibit space consists of one six foot draped table, two chairs, exhibitor identification sign and one complimentary registration per paying exhibitor to the Summit for the person working at the booth during the Summit. Please note that fees are not refundable. All exhibitor fees are due no later than April 1st. No exhibitor booths can be held without full fees. We provide no guarantees of attendance or sales.

New Exhibitor	Non-Profit Exhibitor	Collaborator
\$500.00	\$400.00	\$400.00

Exhibitor Set Up will be on: Monday, April 24 from 1:00 pm - 4:00 pm. Please plan to stay until the end of the Summit. Break down of the Exhibit Hall will be on Friday, April 28th from 10:30 am - 1:00 pm. For the full schedule, please see below:

## Tentative Schedule:

<b>MONDAY, April 24, 2023</b> <i>Exhibitor Set Up</i>	<b>1:00 pm - 4:00 pm</b>
<b>TUESDAY, April 25, 2023</b> <i>Exhibits and Bookstore Open</i>	<b>7:30 am - 5:00 pm</b>
<b>WEDNESDAY, April 26, 2023</b> <i>Exhibits and Bookstore Open</i>	<b>7:30 am - 5:00 pm</b>
<b>THURSDAY, April 27, 2023</b> <i>Exhibits and Bookstore Open</i> <b>Note: Exhibit Hall will be closed during Awards Luncheon</b>	<b>7:30 am - 3:45 pm</b>
<b>FRIDAY, April 28, 2023</b> <i>Exhibits and Bookstore Open</i> <i>Exhibit Teardown</i>	<b>7:30 am - 10:30 am</b> <b>10:30 am - 1:00 pm</b>

## Advertisements

We have several options available for advertising your organization, business or agency at the 20th Hawai'i International Summit. Supporters are welcome to select more than one advertising option.

- **Take-One:** A Take-One is an unattended exhibit for the distribution of free pamphlets, brochures, cards, leaflets, magazines, and similar materials to be displayed prominently for visitors in the Exhibit Hall. This is a non-supervised exhibit table where brochures, educational materials, publications, newsletters, and surveys will be placed so attendees can browse and pick up materials at their leisure. Summit staff will take responsibility for making sure the materials are displayed in the "Take One" area during the Summit. Fees: \$50 for 300 pieces. Free for collaborators (300 pieces maximum).



- Program Advertisement:** The Summit program provides the highest visibility in reaching all attendees. You have a unique way to promote your organization's products or services. Ad dimensions are based upon a 8.5" x 11" sized page with borders. Fees for Program advertisements range from \$100-\$600. Please see the Exhibit and Support Submission Form for details. Reserve a space on our Summit final program (90 page, black & white, 8.5 x 11) to promote our agency, organization, or program. Available in quarter, half or full page. Ads will also be uploaded onto our mobile event app.
 

*\*Ads must be received by March 29, 2023 for inclusion in the Summit program*
- Folder Inserts:** First-Come, First-Served – available to the first ten applicants who submit their request. A limited amount of space is available in the Summit Registration Folders to include promotional materials. This is an excellent way to draw attendees to your booth or organization. Choose to reserve a one-page double sided 8.5" x 11" flyer (or equivalent), booklet/journal, or promotional item (subject to review). We recommend 1200 pieces for attendees. Fees for inserts range from \$200-\$350.
- Other Information:** Many supporters cannot attend the Summit in person and prefer to ship their items ahead of time. Please mail your materials for the Take-One area or Inserts to:

IVAT Summit c/o Barbara Kohara  
763 22nd Avenue, Honolulu, Hawai'i 96816

All materials must arrive by March 31, 2023 or be delivered in person to the Summit Exhibit Hall on April 24, 2023 after 12:00 pm.

**For Advertisements:**

Please submit a Hi-Res PDF file in black and white format by March 31, 2023

to:  [CarlaV@ivatcenters.org](mailto:CarlaV@ivatcenters.org)

**Carla Valenzuela** | Community & Public Relations Director

## Summit Hotel Accommodations

**Double Tree by Hilton**  
1956 Ala Moana Blvd, Honolulu, Hawai'i 96815  
Call: (808) 941-7275



# Exhibit & Support Submission Form

IVAT | 20th Hawai'i International Summit

Please select all that apply.

Exhibitor			
<input type="checkbox"/>	New Exhibitor \$500.00	<input type="checkbox"/> Non-Profit Exhibitor \$400.00	<input type="checkbox"/> Collaborator \$400.00
<input type="checkbox"/>	Additional Badge \$75.00	<input type="checkbox"/> Additional Awards Luncheon Ticket \$65.00	
<input type="checkbox"/>			

Advertisements		
Take-One:		
<input type="checkbox"/>	Take-One (300 pieces) \$50.00	<input type="checkbox"/> Take-One (300 Pieces) Collaborative/No Fee
Program Advertisement:		
<input type="checkbox"/>	Full Inside Front Cover \$600.00	<input type="checkbox"/> Full Back Program \$600.00
<input type="checkbox"/>	Full Inside Back Cover \$600.00	<input type="checkbox"/> Full Page Ad (B&W) \$400.00
<input type="checkbox"/>	Half Page Ad (B&W) \$200.00	<input type="checkbox"/> Quarter Page Ad (B&W) \$100.00
Folder Inserts:		
<input type="checkbox"/>	One Page Flyer \$300.00	<input type="checkbox"/> One Page Flyer (Non-Profit) \$200.00
<input type="checkbox"/>	Booklet/Journal/Promotional Item \$350.00	<input type="checkbox"/> Booklet/Journal/Promotional Item (Non-Profit) \$250.00

**For exhibitors only:** Please see page 3 for additional terms and conditions of exhibiting. The Institute on Violence, Abuse and Trauma is hereby authorized to reserve space for my/our exhibit at the 20th Hawai'i Summit on Preventing, Assessing and Treating Trauma Across the Lifespan.

Exhibitor & Advertiser Information	
Organization:	
Contact Name:	Title:
Mailing Address:	
Telephone:	Fax:
E-mail:	
Website:	
Booth Representative (Primary):	
Booth Representative (up to 2 Additional):	

# Exhibit & Support Submission Form | continued

## FOR ALL TO READ AND SIGN

By signing below, we agree that when in cooperation with an IVAT event, the Ethical Principles of Psychologists and other accrediting organizations will be upheld. By signing below, we agree to support the goals of the Summit.

Print:	
Signature:	
Date:	

Total Payment Due: \$

**Payment by Purchase Order:** Under government regulations, federal and state agencies may defer payment if a copy of a Purchase Order is submitted with the application.

**Pay by Check:** Make check payable to Institute on Violence, Abuse and Trauma (IVAT)  
Our payment of \$\_\_\_\_\_ is enclosed.

**Payment by Credit Card:**  VISA       MasterCard

Name as it appears on the card:	
Billing address:	
Credit Card Number:	
Expiration Date (mo/yr)	
Security Code (back of card)	
I agree to authorize the charge of:	
Authorized Signature:	

**Please submit completed support submission form to:**

**Via Email: Carla Valenzuela** | Community & Public  
Relations Director

 [carlav@ivatcenters.org](mailto:carlav@ivatcenters.org)

**Or Mail to:**

Institute on Violence, Abuse & Trauma  
10065 Old Grove Road, Suite 101  
San Diego, California 92131



## TERMS AND PROVISIONS FOR EXHIBITING AT THE 20TH HAWAI`I INTERNATIONAL SUMMIT

**PLEASE NOTE: IVAT reserves the right to refuse to sell exhibit space to exhibitors whose products/services, or behavior are judged not to be consistent with the purpose of IVAT.** Our Summit focus is on violence, abuse and trauma. We have many attendees that are victims, survivors and/or easily triggered by aggressive behavior. IVAT does not allow any touching, insulting or high pressure sales in our exhibit hall. Exhibitors that do not comply with these terms will be asked to leave the summit. Booth fees will not be refunded to any person or organization that is asked to leave.

Organizations that have not been assigned exhibit space or have not been approved as International Summit sponsors will not be permitted to solicit business in any public space controlled by IVAT during the course of the 2023 Summit.

**PAYMENT AND REFUND POLICY:** The exhibitor shall pay the total fee indicated on the IVAT 2023 International Summit Space Application in advance of the Summit. Note that the table rental fee is not refundable, even in the event that the exhibitor cancels. Applications/contracts received without payment will not be processed; space assignments will not be made. In the event that the Summit exhibits are cancelled, the lease of space will be terminated with each exhibitor. In this instance the limit claim damage and/or compensation by the exhibitor shall be the return to the exhibitor of the full amount paid for space for this particular event.

**EXHIBIT TABLES:** Exhibitors may provide their own fireproof draping material. The exhibit rental fee includes a table & 2 chairs, but not individual waste receptacles or other amenities.

**TABLE ASSIGNMENTS:** IVAT reserves the right to make the final determination of all table assignments in the best interest of the International Summit exhibit; however, every effort will be made to accommodate space allocation according to the preferences of exhibitors. Please note: exhibitors may not assign, sublet or share table assignment(s) with any other organizations without the written consent of IVAT.

**DESCRIPTIVE INFORMATION REQUIREMENTS:** Each exhibitor is required to forward descriptive information about his/her organization and a synopsis of the products/services that will be displayed at the table(s) during the IVAT International Summit. This information must be included on/with the application/contract.

**INCIDENTAL COSTS:** Exhibitors agree that the cost of transporting and handling exhibit material/equipment, as well as the installation and removal of exhibits and other costs associated with the exhibit and its operations, are the sole responsibility of the exhibitor and are not included in the exhibit table rental fee. Exhibitors agree to pay the appropriate party(ies) – whether it be the host institution, outside contractors, or suppliers, etc. – for those services. All incidental costs shall be borne by the exhibitors.

**LIABILITY AND INSURANCE:** The property of each exhibitor remains in the custody of the exhibitor while in transit to and from the exhibit hall. Neither IVAT, its service contractors, the management of the exhibit hall nor any of the offices, staff members, employees, agent directors of any of the same shall be responsible in any way for the safety of the property of exhibitors from unforeseen acts of God or acts of third parties, including but not limited to theft, damage by fire, accident, vandalism or other causes. The exhibitor waives and releases any claim or demand against any of the above parties for any reason, including but not limited to damage or loss of property of the exhibitor. Each exhibitor shall obtain and maintain adequate liability insurance for both property damage and personal injury during the installation, use and dismantling of the exhibit at the IVAT International Summit.

**LOSS, CLAIMS AND DAMAGES:** Exhibitors agree to protect, indemnify and defend IVAT and the Hawai`i Convention Center against all claims, loses and damages to persons or property, government penalties or fines and legal fees arising from or caused by exhibitors display and use of the display for any reason.

**CARE OF BUILDING AND EQUIPMENT:** In the event that an exhibitor is responsible for damage to the building complex where the exhibit is held or the exhibit table(s) or contents therein, the exhibitor is liable to the owner of the damaged property.

Questions related to the exhibits may be directed to Carla Valenzuela at [carlav@ivatcenters.org](mailto:carlav@ivatcenters.org).

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Exhibitor's Full Name and Signature

Date